	APOLLO HOSPITALS, SECUNDERABAD		COP – 11
			Issue: C
	POLICY ON CARE OF PEADIATRIC PATIENTS		Date: 06-01-2017
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PREPARED BY: Dy. Medical Superintendent		APPROVED BY: Chief Executive Officer	

1.0 Purpose:

To define a system that guides the care of Peadiatric patients.

2.0 Scope:

This policy and procedure applies to Peadiatric patients treated at Apollo Hospitals, Secunderabad


3.0 Definition:

- 3.1. **Peadiatric Patients** - Patients less than or equal to 18 years old including premature, newborns, neonates, infants, toddlers, children and adolescents.
- 3.2. **Premature Baby** - A baby born at or before 37th week of gestation period.
- 3.3. **Neonate** - A newborn baby up to first four weeks of life.
- 3.4. **Infant** - A child under 1 year of age and/or who is unable to walk unassisted.
- 3.5. **Adolescent** - A child with time period between beginning of puberty and adulthood.
- 3.6. **Competency** - It is the process of evaluating the performance of employees during a defined period of time with the aim of ascertaining their suitability for the job, potential for growth as well as determining training needs.

4.0 Responsibility:

Medical Administration and Nursing Administration is responsible to ensure and monitor compliance to this policy and procedure.

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5.0 Policy:

- 5.1 Scope of Peadiatric services is defined and displayed at prominent locations in the hospital.
- 5.2 Policy and procedure for prevention of child abduction/abuse/swapping is defined.

6.0 PROCEDURE

6.1 Scope of Peadiatric Services

6.1.1 Medical Services

- a.a. General Services


6.1.2 Surgical Services

- a.a. Day care surgery
- a.b. Peadiatric laparoscopy
- a.c. Peadiatric thoracic surgery
- a.d. Peadiatric neurosurgery
- a.e. Peadiatric urology

6.2 Persons caring for Peadiatric patients shall meet the following requirements.

- 6.2.1 Doctors – MD, DCH, DNB, or MBBS, DCH, DNB in Pediatrics.
- 6.2.2 Nurses – Nurses with PALS certification.

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- 6.3 Peadiatric patient assessment including Nutrition, growth, psychological and immunization aspects is done and documented in patient's medical record.
- 6.4 Consultants, nurses and dieticians are responsible for patient family education and documentation including nutrition, immunization and safe parenting.
- 6.5 Preventive measures are taken to prevent child/neonate abduction/swapping

7. RECORDS

- Inpatient case sheet.
- Peadiatric Admission record.
- Policy and Procedure on Child Abduction.

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